

The Labour Court
Lansdowne House
Lansdowne Road, Ballsbridge
Dublin 4, D04 A3A8

Tel: (+353) 1 613 6666
or 0818 613 666



An Chúirt Oibreachais
Áras Lansdún, Bóthar Lansdún
Droichead na Dothra
Baile Átha Cliath 4, D04 A3A8

Email: info@labourcourt.ie
Website: www.labourcourt.ie

Hearings in Lansdowne House COVID-19 Protocols

Lansdowne House is now open for hearings. We have put arrangements in place to ensure hearings are conducted in line with public health guidance. **We all have a responsibility to follow this guidance to keep users of the Court, members and staff safe. PLEASE READ IT CAREFULLY.**

Before Attending

- Each party must identify a 'lead interactor' for their party who will communicate with the Court.
- At least 2 working days in advance of the hearing, the lead interactor must provide the Court Secretary with the names of all persons who will attend the hearing.
- **You must not attend Lansdowne House if you have any symptoms of Covid 19 or a Respiratory illness or if you have a positive Covid test.**
- **You must follow all current HSE advice in relation to self-isolation and restricting your movements where you have or have recently been diagnosed with Covid 19 or you are a close contact of someone who has been diagnosed with Covid 19.**

On the Day

- The parties/witnesses should arrive at Lansdowne House ahead of the Court hearing.
- Access to the building will be via Northumberland Road entrance only and will be controlled by reception staff.
- Face masks must now be worn in public areas of Government Offices. All persons must wear a face mask on entry to the building, for all movement around the building and while in the Court Room. Masks may be removed to provide or receive instructions, to give evidence, or at the request of the Chairman of the Division. The face mask must be worn as the person exits the building including while using lift and stairways.
- All attendees must sign in at reception to confirm their attendance.
- **HSE guidelines on coughing/sneezing etiquette and hand hygiene must be followed.**
- Parties will proceed to the relevant Court Rooms on the 3rd floor.
- Parties and witnesses must use hand sanitisers before entering and leaving the Court Room and are encouraged to use wipes provided as appropriate in the Court Room.

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- Persons giving evidence will be sworn in by the Court Secretary during the hearing. Witness(es) will be required to wipe the Bible/Koran before use with the wipes provided.
- Once the hearing is finished all parties and witnesses must leave the building without delay.
- There are no canteen facilities in the building. For day long hearings parties will be required to leave the building at lunchtime and re-enter following the same check-in procedures.

Travel from Outside the State

- Parties/representatives/witnesses travelling to the Court for a physical hearing from outside the State should do so in accordance with EU/Government advice which is available at [gov.ie - International Travel \(www.gov.ie\)](http://www.gov.ie)

Given the changing nature of public health safety measures in response to COVID-19, it is the responsibility of persons travelling from outside the State to ensure they are compliant with the procedures/restrictions in place before attending the Court.

4th February 2022